Center Court Events:
Event Policies and Procedures

Administrative Policies

Registering for Events

All event registration is on AES. Teams must have a club AES account to sign up.

Payment Details

Payments may be made online via AES or by mailing a check. Checks must be made payable to Center Court Events, LLC and mailed to:

PO Box 60208, King of Prussia, PA 19406

Refer to the event details on AES for specific payment deadlines and pricing, as they vary per event.

Refund policy

Deadlines for refunds are listed below. Specific dates per event will be listed on the Event Policy section of the AES page for each event.

- Teams that withdraw on or before 60 days prior to the event will receive a full refund.
- Teams that withdraw between 30 and 60 days prior to an event will receive a 50% refund.
- Teams that withdraw within 30 days of an event are not eligible to receive a refund.

Refunds can be held as credits that must be used by the end of the following season. If a refund is preferred, it will be issued back via the initial payment method (check or online).

Reach out to jack@centercourtevents.com to withdraw and request a refund.

Acceptances

Teams are accepted based on order of payment received and room in the event. If the division is full by the deadline and/or by the time payment is received, the team(s) will be waitlisted until a space opens. If a space does not open, the waitlisted team(s) will be refunded.

In the scenario the event is overcapacity and payment is received by more than 1 team on the same day, the timestamp on the registration will be used to determine which team(s) take the available space(s).

Teams will be accepted prior to housing requirements being fulfilled. However, the housing requirement must be satisfied prior to the event in order to remain accepted.

Housing

Center Court Events are Stay-to-Play, with the exception of any single day events. Our housing partner is Fastbreak AI Travel.

For 2-day events, teams are required to book a minimum of 12 room nights. For 3-day events, teams are required to book a minimum of 18 room nights.

Teams located within 75 miles of their playing venue are considered local and not required to book the minimum room nights.

To inquire about an exemption, please contact info@centercourtevents.com.
For questions about bookings and hotel options, contact tori@fastbreak.ai.

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Online Check-In

All teams must check in online by 8 pm the night before the event. Online check-in via AES will open 3 days prior to the event start. Event-specific dates will be sent out via AES leading up to each event.
To check your team(s) in online via AES, follow the steps below:

1. Sign in to AES
2. Click on the “Clubs” tab and select “My Events”.
3. Select the specific event you are checking in for from the list of your events
4. Select the team(s) you want to check in.
5. Click “Check-In” and verify the roster information.
6. Click “Verify Roster” and/or “Check-In” buttons to finalize check-in.
7. Repeat process above for as many teams that are in the event you’re checking in to.

A confirmation email will be sent once check-in is completed. Club Directors are the only individuals that may check their team(s) in online.

Rosters

Rosters must have a minimum of (1) head coach and 6 players. Each roster may contain up to 15 players, 2 assistant coaches, and 1 team representative.

Rostered adults are required to have a current background screening.

Center Court Events also strongly recommends all coaches have Abuse Prevention Training. A free course is available through NFHS and/or SafeSport is available through most USAV memberships.

Coaches are required to have a copy of the event roster and background screening results for all rostered coaches with them for the duration of the tournament. If any issues arise, the Club Director will be contacted by the Tournament.

Referees may ask to check the roster before any given match. Tournament staff may request to view the background screening results.

Electronic documents are acceptable.

Roster age requirements/limitations will follow the 2025-2026 USA Volleyball age chart.

Age Waivers

Age waivers will be considered on a case-by-case basis. No more than 2 waivered players per team may be approved. Players may be waived down no more than one age group.

Age waivers granted by USA Volleyball, AAU, or JVA will be honored.

To request a waivered player to be added to a roster, email the request to info@centercourtevents.com.

Boys rostered on registered Girls teams:

Boys may be waived onto a girls team in 12's and 13's age groups. Boys with a waiver will be rostered and able to play as any other rostered individual.

Boys must be the correct age for the team they are being waived on to. Age waivers for boys are not allowed (i.e. a 13 year old boy may not be waivered onto a 12 girls team).

CENTERCOURTEVENTS

Event Specific details

Please visit the event pages of the Center Court Events website and/or the AES policy details for more event-specific dates and additional info.

Be sure to refer to the event emails sent to coaches and club directors via AES from our events team for the most accurate, event-specific details leading up to the tournament(s).

Inclement Weather Policy

If weather is a concern, we will send an email via AES to the club email address, the head coach email address, and the assistant coach email address(es) as listed on the roster. The email will be sent by 5 am the morning of the event.

Artificial Noise Makers

Artificial noise makers (i.e. speakers, cowbells, etc.) may be used unless they are disrupting to game play. Disruption is at the discretion of the tournament staff.

Tournament staff have the right to ask users to stop. If the user(s) do not stop with a request, tournament staff have the right to remove the device(s) and/or the individual(s) from the event.

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Game Play

Center court Events is independently owned, operated, and self-insured.

Center Court Events reserves the right to make adjustments to these rules at our discretion as necessary for the integrity of play at our events

Rules of Play

Center Court Events (CCE) will follow the 2025 - 2027 USAV Indoor playing rules.

Warm-Up Procedure

- Coin flip
    - Choice of serve, receive, or side
        - Unless there is a clear disadvantage on one side, teams will remain on the same side once the match starts for the entirety of the match. This will be determined by the court referee, head referee, and tournament staff.
- 2-4-4 minute warm-ups first match of the day
    - 2 minutes shared (each team has their own side to warm up on)
    - 4 minutes for each team to have the whole court
        - Serving team will have the first 4 minutes
- 1-3-3 minute warm-ups for the remaining matches
- Teams must bring their own warm-up balls. Warm up balls are NOT provided.

Match Format

All matches start 0-0. Matches will be best-of-three sets unless otherwise specified. The first two sets are 0-25. The third set, if needed, is 0-15.

If the schedule dictates a best-of-five matches, the first four sets are 0-25 and the fifth set, if needed, is 0-15.

If the schedule dictates a single set match, it is one set 0-25 points.

If the schedule dictates a single set tie-breaking match, it is one set 0-15 points.

Teams must win by 2 points. There is no cap on any matches.

Work Assignments

Work teams for each match include:

- 2 line judges
- 1 written scorekeeper
- 1 flip-score
- 1 libero tracker
- 1 down referee (R2)
    - A rostered adult MUST be present tableside for all work assignments. For 14 and under matches, a rostered adult must be the down referee (R2).

Full work team must be present 5 minutes before scheduled match time.

Team work assignments will be listed on the schedule found on AES. Work assignments for Day 1 pool play are posted before the event. After Day 1, the schedule will be updated to reflect additional work and play assignments for the next day or later that day.

Occasionally, day-of schedule changes may occur, and work assignments could be adjusted as needed. Typically, the losing team will work but there can be scenarios where a winning team will work.

Missed Match Assignment / Missed Work Assignment Penalties

It is the coaches' responsibility to check the online schedule and/or check with the tournament desk to ensure they are not missing any work assignments. It is generally encouraged for coaches to wait until scores from their last match are POSTED in AES before determining future scheduled assignments. Oftentimes, scores from the last match have not made it into the system immediately following the end of a match and subsequently, the schedule has not been updated to show future assignments accurately.

- **The best way to ensure you are not missing work assignments or additional matches,** Coaches should check in with the tournament desk prior to leaving each day.

Teams missing from a scheduled match or work assignment will be given 5 minutes (from scheduled start time) to show up courtside. The tournament desk will make efforts to call the coach and club director based on contact information submitted on the team roster. After 5 minutes, points will be added to their next opponents' score - 1 point per minute.

After a maximum of 10 minutes, the team will be marked absent and assessed a penalty.

If a team forfeits a scheduled match, the head coach must communicate with the tournament director to confirm the forfeit prior to the start time of the match.

A forfeiture penalty of up to $250 may be assessed at the discretion of the tournament director.

A penalty of up to $250 for an incomplete or missing work team may be assessed at the discretion of the tournament director.

Teams missing from a scheduled match assignment (work or play) with no notice of the tournament director will forfeit the match and will be fined up to $250.

All fines and penalties are at the discretion of the tournament director.

Protest Procedures

Protests are only permitted for a misapplication of the rules, not judgement; a protest of a judgement call may result in an individual red card.

A protest must be called before the next whistle is blown.

A committee will evaluate the protest, and action will be taken based on their conclusion.

Uniforms are not protestable.

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Tie Breaker Procedure

There will be NO tie-breaking sets played. This procedure will be used to break all ties.

2 teams tied in match record

- Head-to-head results

3 (or more) teams tied in match record*

- Set percentage
    - Teams will be placed in order of highest to lowest set percentage.
- Point Percentage
    - For all of the teams that remain tied after set percentage, point percentage will be used to determine the finishes out of the pool.
    - Teams will be placed in order of highest to lowest point percentage.

If teams are still tied after point percentage, a coin flip will determine the finish order in the pool. If two teams are tied, one coin flip will take place. The winner will take the higher finish in the pool.

*in the event there is a 2-way tie where the teams have not played head-to-head, this procedure will also be used.

If three teams are still tied after point percentage, there will be two coin flips. The two lower-seeded teams will face off in the first coin flip. The loser of the coin flip will take the lowest finish. The winner of the coin flip will face off against the highest-seeded team in the tie in a second coin flip. The winner of the second coin flip will take the highest finish, and the loser of the second coin flip will take the second-highest finish.

CENTERCOURTEVENTS

Tie Breaking Procedure

No tie-breaking sets will be played
This procedure below will be followed to break all ties:

2 Teams Tied in Match Record → Head to Head winner takes higher place in pool.

3 or More Teams Tied in Match Record* →

Set Percentage
- Teams will be placed in order of highest to lowest set percentage

If 2 or more teams are still tied

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Point Percentage
- Teams will be placed in order of highest to lowestr point percentage

If 2 or more teams are still tied

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Coin Flip
- 2 teams tied = one coin flip
  - winner takes higher finish in pool
- 3 teams tied = two coin flips
  - Coin flip order based on seeds into pool
  - Lower two seeds face off first
  - Winner of first flip faces higher seed and teams finish in pool according to the coin flip results

*this procedure also applies to any 2-way ties that have not played head-to-head.

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Attendee Information

Admissions

All spectators must have a ticket. Children 12 and under are free.

All Tickets are sold online. NO CASH is accepted. Ticketing links will be available on the event pages of the Center Court Website and posted to the AES event policies a minimum of 1 week prior to each event.

There are NO refunds for scanned tickets.

Unused tickets may be eligible for a refund. Refund requests must be emailed to info@centercourtevents.com within 72 hours of the conclusion of the event. The email must include the name on the ticket, event it was purchased for, and reason for the refund. Refunds are issued back to the card used for the initial purchase.

One wristband will be given per ticket. Wristbands must be worn for the entirety of the event. If a wristband is lost or removed before the end of the event, a new ticket must be purchased to redeem for a new wristband.

The name on the ticket must match the name on a valid ID for all adult attendees.

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Center Court Events Code of Conduct

Everyone attending Center Court Events is expected to follow the code of conduct.

Unsportsmanlike and/or disrespectful behaviour has no place in youth sports and will not be tolerated.

Center Court Events has a zero-tolerance policy for misconduct and reserves the right to remove any individual from the event and venue.

These codes create safer, more enjoyable environments, teaching young athletes the valuable lessons beyond the game about respect, discipline, and positive competition:

- Be respectful and courteous to athletes, coaches, officials, tournament staff, venue staff, and other attendees.
- NO foul language, gestures, or behaviors.
- Harassment of any kind will NOT be tolerated.
- Follow the rules and policies of the venue.
- NO firearms or weapons of any kind.
- NO alcohol, tobacco, or other drugs in or around the tournament venue.

The tournament staff will assess penalties for the violations of any of the above.
This may include verbal warnings, removal from the event for a designated period of time, and/or ejection from the event entirely.

If an individual is removed from the event for any reason, they will not be permitted back to the event for the remainder of the tournament.

Center Court Events reserves the right to ban the individual from any future event(s).